

Career Development Center

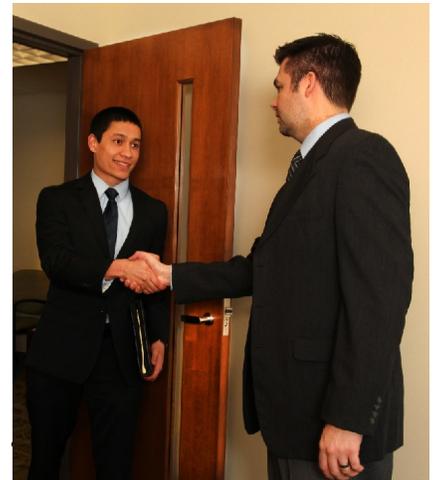
Plan to Succeed

Each student should develop a personalized “Plan to Succeed” for their academic career. Use this resource to help you determine both what to include in your plan and when you should implement each step.

York College of Pennsylvania

Year 1: ENGAGE with the campus community by attending events, connecting with people, and becoming familiar with resources and services

- Participate in campus activities/groups and community service to connect with others and identify interests
- Consider obtaining a part-time job during the school year and/or a summer job to build skills and work history
- Earn a strong GPA and establish positive relationships with faculty members
- Take advantage of academic support services such as the Center for Teaching and Learning
- Focus on determining your academic major interests by attending Majors Fair and using the “[Choosing a Major](#)” packet
- Consider the possibility of [studying abroad](#) by attending the Global Education Fair or a study abroad information session
- Meet with your academic advisor regularly to discuss your academic and career plans



Log-on to Spartan Career Path to:

- Find and register for workshops and special events
- Schedule appointments with staff members
- Search and apply for jobs and internships

<https://ycp-csm.symplicity.com>

Year 2: EXPLORE career options that align with your interests, skills, values, personality, and goals

- Work with your academic advisor to select courses that will help you learn about certain fields in greater depth
- Confirm your academic major by revisiting the “[Choosing a Major](#)” packet and speaking with faculty members
- Attend the Career Expo to learn about long-term career opportunities and short-term jobs/internships
- Chat with individuals who hold jobs that interest you to inquire about preparation, advice, the field, etc.
- Develop a long-term plan of classes, involvements, and experiences that will sharpen your professional skills
- Write a rough draft of a resume and cover letter to be reviewed by a [Career Development Center](#) staff member

Career Development Center

Campbell Hall 200
717-815-1452

careerdevelopment@ycp.edu
www.ycp.edu/careerdevelopment

**YORK COLLEGE OF
PENNSYLVANIA**



Year 3: EXPERIENCE career options and the professional work world by participating in meaningful opportunities

- Participate in career fairs and networking events to develop contacts and prepare for the job search process
- Update your resume and cover letter and have them reviewed by a [Career Development](#) staff member
- Search for (and learn how to get academic credit for) internships while maintaining a strong GPA
- Pursue leadership opportunities/roles on campus and in the community
- Attend seminars and other events sponsored by the Center for Professional Excellence
- Practice interviewing with [Career Development](#) staff members or record and review a mock interview in Spartan Career Path
- Consider if you are interested in graduate school and research the process of selecting and applying to schools



Year 4: EMERGE from York College onto a career path by synthesizing all your experiences in a plan for post-graduation success

- Polish your job searching skills and materials via mock interviews and resume/cover letter reviews
- Complete applications for graduate school and keep your academic advisor informed of your plans
- Meet with a [Career Development](#) staff member to discuss resources and strategies for job searching
- Attend career fairs and networking events to actively advance your job search
- Take advantage of Center for Professional Excellence seminars and events
- Log-in to Spartan Career Path regularly to stay informed of various career-related opportunities