

STUDENT ACCESSIBILITY SERVICES

Guidelines for Documentation from Licensed Healthcare Provider for Students Requesting Academic Accommodations

The documentation for a medical or mental health condition must:

- Be on the provider's letterhead
- Be typed
- Have the provider's original signature
- Include a statement of diagnosis(es) and testing/assessments that were used to diagnose
- Identify the symptoms, their severity and frequency
- Identify the current treatment and prognosis
- Identify the functional impact of the symptoms, especially as they might apply to the academic setting (i.e. attendance issues, test anxiety, etc.)
- Identify any specific recommendations for accommodations

Please note that a hand-written note on a prescription form is not considered valid documentation.

The documentation can be sent to:

Linda Miller
Student Accessibility Services Director
Mailing address: York College of PA
441 Country Club Road
Campbell Hall, Room 200
York, PA 17403
Fax: 717-849-1683
Email: lmille18@ycp.edu

Thank you for your cooperation!

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