

Accommodation Request Supporting Documentation FAQ's

Student Accessibility Services of York College of Pennsylvania requires documentation to support your request for accommodations. Commonly asked questions and answers are detailed below:

Who must provide supporting documentation?

Documentation must be provided by the student's current treating licensed provider. This practitioner should have expertise or scope in the area of practice related to the student's diagnosis. Provider documentation cannot be obtained from an immediate family member of the student.

Is there a form that must be filled out?

We ask providers to write individualized letters that state the details of the student's diagnosis, symptoms, and impact in the higher education environment.

What details does the provider letter need to contain?

At minimum, the provider's letters are required to have the following information included:

- A current diagnosis (DSM-V or ICD-10 diagnosis)
- A detailed description of the symptoms associated, including the severity, frequency, and specific impact for the student in the higher education environment
- A connection to how these symptoms elevate to the level of disability
- Any recommendations the provider has for reasonable accommodations, based on the impact of these stated symptoms, in the higher education environment
- Provider's practice and complete contact information
- Provider's signature

What does "elevate to the level of disability" mean?

A diagnosis does not necessarily cause an individual to be disabled or eligible for accommodations. Eligibility for accommodations related to disability are determined based on the impact of an individual's symptoms on their major life activities and their function in the higher education environment. Documentation provided must clearly state how a student's disability and symptoms impact their major life activities and function in the higher education environment.

Delivery of Documentation to Student Accessibility Services

Students can submit documentation to:

Student Accessibility Services York College of Pennsylvania

Humanities 23

441 Country Club Rd

York, PA 17403

717-815-1717

Email: sas@ycp.edu

Fax: (717)-849-1639